

**Friends of Forestville School Educational Foundation**  
**Meeting Minutes**

Wednesday, November 19, 2008

Meeting called to order 6:45pm

**Directors in attendance:** Jean Bullard, Debbie Eakins, Barbara Farrell, Kristin Fish, Jennifer Hegenbart, Karen Koenig, John Kuntz, Amy Norris, Kathy Olmsted, Linda Strauss, Carol Swanson, Alex Palm

**Directors absent:** Jackie Bertero, Diane Hughes, Will Raff

**Guests:** Deborah Padrick, Michael Wasson, Mary Ellen Palmer, Lisa Amorino

Quorum verified.

**Reading of the Mission Statement** Karen read: The specific purposes of which this corporation is organized are... “to raise and distribute funds to support and enhance the educational experiences of students attending school in the Forestville Union School District.”

**Approval of Minutes:** After reviewing the minutes, a motion was made by Kathy, seconded by Karen, to approve the October minutes. The motion was approved unanimously.

**Treasurer’s Report** – The report was passed out and reviewed. A motion was made by Karen, seconded by Linda, to approve the Treasurer’s Report. The motion was approved unanimously. Karen reported that the Smart Card money has been sent to the school. Kristin will check on this.

**Round Table Comment Time** –

Lisa reported that she is the parent partner in the BEST Program. (Building Effective Schools Together) Lisa and Kathy have been talking about having a drop in time, advice column, or even a call in line to help parents with some of the difficult behavior issues that come up with their children. Other ideas included distributing a summary of what the program does and creating a parent support group.

**OLD BUSINESS**

**Members Meeting Results** –Welcome and thank you to Alex Palm, our new director!

**Movie Night** –Movie Night made over \$1300! All the pizzas were donated.

**Membership Update** – Barbara reported that we have around 70 members and total \$ pledged is around \$8500.00. Some of our new members want to help with the phone a thon and other parents want to help in other ways. Debbie passed out drafts of the directory and asked for feedback. She explained that we didn’t have an appropriate opt out opportunity for parents. Directors suggested that we send home an opt out specific to the student directory. Debbie will work with Kathy O. and Jennifer H. to come up with wording and present the form to teachers so that we can ensure that the form gets into parents hands.

**Phone a thon** – We have met on two days and brought in approximately \$4000. We will try to do another day in December and then one in February. John will email about

potential dates. Debbie will call members who wanted to volunteer to see if they can help.

**Arts Strategic Planning Synopsis** – The planning process was fantastic . Karen will be presenting the strategic plan to the board at the next board meeting. John encouraged us all to come and hear her synopsis.

**Fall 110 Year Gala Event** – John is concerned that we plan this carefully since it requires a lot of people power and will require seed money from FOFSEF. It was suggested that parents be encouraged to sign up for committees by sending emails, sending flyers home, writing in the school newspaper soliciting volunteers. This needs to be done fairly soon. Michael will contact Kim regarding the flyer and starting this process.

**Barnes and Noble Book Fairs** – Takes place in Downtown Santa Rosa on site at Barnes and Noble. Groups can sign up for gift-wrapping sessions and then can keep all of the profits. John is still hoping we can take advantage of this opportunity.

**Adopt a Classroom** – Jean reported that Peggy Porter’s classroom was adopted by Bodean and the class has made a thank you dump truck with (fake) rocks with the kid’s pictures. There was also a touching thank you book from Peggy and the students.

**See’s** – Debbie is still trying to make this work. We’ll see.

**Grant Opportunity** – We are actively looking for grant opportunities.

**Drama** – John read an email from Noelle for our support of drama. How does FOFSEF feel about including fourth grade in the school play? Everyone was in agreement. She also asked us to discuss stipends for the fall play.

## **NEW BUSINESS**

**Kitchen Refrigerator** – Diane purchased a refrigerator for the multi for \$500 since the large fridge is used by the lunch program and currently unavailable. Amy made a motion, Debbie seconded, that we give \$250 to the activities program to help pay for a refrigerator; the money should come out of the misc. acct.

**Mid year budget Meeting** – Jean suggested that we should have a mid year budget meeting to assess our budget.

**December meeting** – We will have a potluck at Kathy’s house on December 17<sup>th</sup>. The address is 1527 Mark West Springs Rd. Please carpool and arrive at 6pm.

**Retreat Gathering** – John suggested that we meet at a different time and venue. Think about this and we will talk about it at the next meeting.

**Administration Report** – Kathy reported that the penny drive is still going on and has been a great success. They will invite Karen to the recognition assembly and present the donation. The butterfly release was wonderful.

**Adjournment** - A motion was made by Debbie, seconded by Karen, to adjourn at 8:14pm. The motion was approved unanimously.

Respectfully submitted by Debbie Eakins, Secretary.