



## FORESTVILLE UNION SCHOOL DISTRICT

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December 3, 2018

Dear Employees, Parents and Community Members in the Forestville Union School District,

I'm writing to update you on the search for our next superintendent. As you know, Mrs. Parisi is departing at the end of June after six years of dedicated service to our district. We are beginning the process to recruit, interview, and hire our district's next superintendent.

Dr. Scott Mahoney is a retired superintendent who served as an interim superintendent for us prior to Mrs. Parisi's arrival. He now has a business that assists districts with their searches for superintendents. He has assisted eleven districts in our region over the past six years (Alexander Valley, Shoreline, Waugh, Rincon Valley (two times), Calistoga, Lakeport, Ross, Lagunitas, Bolinas, and ours seven years ago).

The first phase of our process is to hear from members of our community about what is desired to see in the next superintendent as far as his/her qualifications and his/her personal attributes (what kind of person she/he is). We are hopeful to hear from employees, parents, and the broader community. We have asked Dr. Mahoney to help us with this phase of the process. After we hear from everyone about what is desired to see in our next superintendent, we will then consider the remaining phases of the search process.

Dr. Mahoney will be gathering input from both individuals and groups of employees, parents, and community members regarding desired professional qualifications and personal attributes of our next superintendent. The input will be used to develop advertising materials, screening criteria, and interview questions. Input gathering will take place between now and the end of beginning of January. Dr. Mahoney will be meeting stakeholders in the Library on the following dates/times:

- Staff Members – December 17 from 1:00 to 5:30pm
- Stakeholders
  - Spanish speaking Community (with translator) – December 19 from 1:00 to 3:00pm
  - Parents and Community Members – December 19 from 6:00 to 8:00pm

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[www.forestvilleusd.org](http://www.forestvilleusd.org)

The Forestville Union School District is an equal opportunity agency and employer. The District does not unlawfully discriminate on the bases of ethnicity, age, religion, gender, color, sexual orientation, or physical or mental disability. The District compliance officer is the Superintendent.

2018-2019

In addition to meetings to gather input, an online survey will be available to provide input. The survey is available on the forestvilleusd.org website and may be located in the weekly bulletin. The link is below:

<https://www.surveymonkey.com/r/ForestvilleUSD>

Dr. Mahoney also encourages anyone to call him directly to offer input: 707 953-3434, or to email him at MahoneySearches@gmail.com.

We have communicated strongly to Dr. Mahoney that we want this process to be very transparent and that we want all of our stakeholders to be informed at each step along the way. It is vitally important to our Board that we hear your input so that we can create a profile of the ideal new superintendent, and to develop appropriate advertising materials and interview questions. If at any time you do not believe there is an opportunity to provide input, please let me or another trustee know.

The remaining phases of the process are advertising and screening applicants, holding interviews, checking references, and developing an employment contract. Our Board will interview top prospects in the spring. We hope to announce our next superintendent right after interviews. He or she will then start on July 1. We will keep you up to date regarding the process on our district website and via email.

Sincerely,

Jean Bullard, Board President