

FORESTVILLE UNION SCHOOL DISTRICT

Job Description

FOOD SERVICE WORKER II

The Food Service Worker II is a classified position working under the direction of the Lunch Program Coordinator or designee. This position works under general supervision within a specified time limit, keeps an assigned area of the school kitchen in order, clean, sanitary and in safe condition. This position requires fingerprinting and TB testing. A Pre-offer Placement Physical test is also required.

REQUIRED QUALIFICATIONS

➤ **Education and Experience:**

- Any combination equivalent to one year of experience in food service activities
- Courses in food service preparation, sanitation, and safety are desirable
- Knowledge of Federal guidelines for nutrition
- Completion of formal or informal education sufficient to assure the ability to read, write, verbally communicate at the level required to perform the duties of the job safely and successfully

➤ **Abilities:**

- Organize and coordinate aspects of the lunch program
- Maintain inventory control
- Clean and sanitize kitchen area, utensils and dishes, and pots and pans
- Communicate kitchen set-up, duties and timeframes with other kitchen employees, yard duty and supervisor
- Work independently
- Establish and maintain cooperative working relationships with others

DUTIES AND RESPONSIBILITIES:

- Rack meals from freezer and schedule cooking times according to items on menu
- Set up salad bar and hot food line according to menu and inventory
- Restock and clean salad bar /hot food as needed over the three lunch periods
- Check off students as they come in to lunch and ensure they have a meal available to them
- Help yard duty coordinate lunchtime, where to sit, dismissal, and who will clean
- Put away salad bar and clean kitchen as needed
- Keep track of all supplies needed in kitchen and order from Custodians
- Track number of meal items including milk served
- Take out garbage and recycling from kitchen
- Order food by fax from food vendors based on daily average of meals ordered
- Check-in delivery from food vendors and organize freezer, refrigerator and dry goods as needed
- Communicate all needs and problems of the lunch program with the Lunch Program Coordinator
- Other duties as assigned

PHYSICAL EFFORT/WORKING ENVIRONMENT:

- Indoor work in the school kitchen
- Occasional exposure to temperatures below 32 degrees Fahrenheit and heat from oven
- Perform light to moderate work while checking inventory, moving inventory, preparing meals, and setting up food displays
- Tasks include lifting up to 30 pounds occasionally, stooping, and bending

PAY SALARY - CLASSIFIED:

A copy of the current Salary Schedule may be requested from the District Office

The Forestville Union School District is an Equal Opportunity Employer